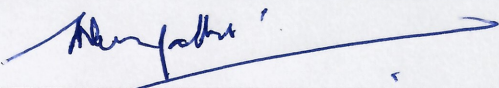


Simplified Minutes of the Local Project Appraisal Committee Meeting For UNDP/GoJ

| Date of the LPAC | Start time | End time | Held at |
|--------------------------------|------------|----------|---|
| 15 th January, 2016 | 10:00 am | 11:30 am | United Nations Development Programme (UNDP) |

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|----------------------------------|--|
| Name of LPAC Chairperson: | Shabnam Mallick |
| Functional Title: | Deputy Resident Representative |
| Institution: | UNDP |
| Signature: |  |

| | |
|--|--|
| Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Remarks: | N/A |

| | | | |
|--|---|-------------------------------------|-----------------|
| Country: | Guyana | | |
| Project Title (full): | Building Resilience and Sustainable Livelihood: Mainstreaming Disaster Risk Management/Disaster Risk Reduction(DRM/DRR) into the Agriculture Sector in Guyana | | |
| Date of submission to the GoJ | 18 January 2016 | Date of approval by the GoJ: | 2 February 2016 |
| Remarks on approval process, if applicable | N/A | | |
| Name and contact of Environment Focal Point at the UNDP Office: | Chika Ohashi, chika.ohashi@undp.org | | |

| | |
|--|---|
| UNDAF Outcome(s): | UNDAF 2012-2016 Outcome 1: National policies, strategies, and plans for disaster risk reduction (DRR), management of natural resources, and access to clean energy and services developed, implemented, monitored, and evaluated. |
| UNDP Strategic Plan <u>Primary</u> Outcome: | Outcome 3: Improved functional capacity of key natural resources and disaster risk management institutions. |
| Expected CP Outcome(s): | Output 4: Guyana Civil Defence Commission has capacity in Disaster Preparedness and Response including national vulnerability and risk assessments. |

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|---|---|---|-------------|
| Programme Period: | 2012-2016 | Total resources required (total project funds) | USD 299,855 |
| Atlas Award ID: | | Total allocated resources (UNDP managed funds) | USD 299,855 |
| Project ID: | | Regular (UNDP TRAC) | |
| PIMS # | | GoJ | USD 299,855 |
| Project Start date: | February 2016 | Other (partner managed resources) | |
| Project expected End Date: | January 2018 | o Government (in-kind/grant) | In-kind |
| Proposed Management Arrangements | <input type="checkbox"/> NEX <input checked="" type="checkbox"/> DEX | o NGOs | |
| | | o Other | |

| | |
|--|----------|
| Executing Entity/Implementing Partner | UNDP |
| Implementing Entity/Responsible Partners: | UNDP/FAO |

| | | |
|---------------------------------|-------------------------------------|---|
| 1) Decisions of the LPAC | <input checked="" type="checkbox"/> | General endorsement of the Project's strategy: |
| | <input checked="" type="checkbox"/> | - Objective, Outputs and Activities (see proposal) |
| | <input checked="" type="checkbox"/> | - Logframe indicators (see Strategic Results Framework) |
| | <input checked="" type="checkbox"/> | - Management Arrangements (see PRODOC Section I, Part III) |
| | <input checked="" type="checkbox"/> | Specific endorsement of the project's budget (see PRODOC TBW) |
| | <input checked="" type="checkbox"/> | Specific endorsement of the proposed project staff complement (see PRODOC Section IV, Part II) and the project's organigramme (if included) |
| | <input checked="" type="checkbox"/> | Endorsement of the TOR for key project staff (PRODOC Section IV, Part III) |
| | <input checked="" type="checkbox"/> | Endorsement of the proposed strategy for stakeholder engagement (see PRODOC Section I, Part I) |
| Remarks on the above | | |

| | | |
|---|---|--|
| 2) Engagement of Implementing Entity/Responsible Partners | | |
| Will the project engage entities other than the national Executing Entity/Implementing Partner? | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If YES, which and for what purpose? | [Ministry of Agriculture] <input checked="" type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other | [Agencies under the Ministry of Agriculture are the principal beneficiaries. Their attendance was crucial since these agencies are the main actors; 1. who benefits from the project, and 2. who work directly to our ultimate beneficiaries – farmers and fisherfolks.] |
| | [name] <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other | [purpose] |
| | [name] <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other | [purpose] |
| Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC? | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Remarks | NA | |

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| 3) General and Specific Recommendations of the LPAC | |
| The PRODOC was endorsed for signature by UNDP and Government of Japan, after modification on the following points: | |
| Ministry of Agriculture, Head Office | |
| <ul style="list-style-type: none"> • Production of standard operating procedures needs to be an indicator for Activity 2.2.4, Output 2.2. • Activity 1.1.1: in addition to fostering better collaboration across the government agencies, the activity needs to include the aim of mainstreaming DRM concepts. • In Guyana, when disaster happens it is usually women who works in cleaning and restoration in agriculture, however gender mainstreaming is not a core of ADRM, it is agreed that the project has gender consideration and will conduct assessments during the baseline needs assessment under Activity 3.1.1. • Under Criteria for the pilot site selection, it needs to be specified with which disaster the coastal areas are prone to. • Under Output 2.3, a common agreed method should be produced among all stakeholder agencies. • Under Output 1.1, ADRM focal points from all agencies need to be trained to mainstream and streamline DRR concept into their plans and practices. • PSC members should include Guyana School of Agriculture as the School is working towards streamlining DRM courses. Guyana Marketing Corporation also needs to be included as they are working on baseline data under ADRM plan. • PTCCB should be a senior beneficiary like other agencies listed since they are handling storage of | |

pesticides and other chemicals.

GRDB

- The representative from the GRDB stated that this project should be implemented with urgency and aggressively since this is what is needed for Guyana. The activities of this project will be incorporated with the yearly plans of the GRDB. The GRDB is looking forward to the implementation of the project.

GLDA

- It was noted that the GLDA has already integrated aspects of DRM in their work, such as in the areas of socio-economic aspects. It was noted that the incorporation of GIS technology in mapping areas to improve monitoring of DR is important e.g. drought prone areas.

CDC

- CDC noted the involvement of the Ministry of Communities (NDC) is crucial in Outcome 2 and 3.

Hydromet

- The Hydromet Service has collaborated with IICA on various initiatives. The information can be included under Synergy with other International Organisations in Guyana.
- Agro-meteorological unit especially needs specialised training by agro-metrological specialist under Output 2.1.

Fisheries Department

- Inland Subsistent fisherfolks are also farmers, the site selection should consider areas of integrated farming.
- Guidelines and manuals should be produced for each agency so that in case of disaster events, each agency take action on particular disaster event (under Activity 2.2.2)

NAREI

- No additional modification necessary.

4) List of participants in the LPAC

| Name | Institution | Title | Email |
|---------------------|--|---|--|
| Mr. Colin Watson | GRDB | Shipping & Logistics Officer | cwatson@ardb.gy |
| Kuldip Raguaur | GRDB | Manager Extension Services | Rkuldip12@gmail.com |
| Rajendra Persaud | GRDB | Chief Plant Pathologist | Rajpersaud25@yahoo.com |
| Nizam Hassan | GRDB | General Manager | nhassan@grdb.gy |
| Dr. R. Chandranauth | NAREI | Research Scientist | rkerryc@gmail.com |
| Dr. Oudho Homenauth | NAREI | CEO | oudhohomenauth@gmail.com |
| Mikhail Amsterdam | Fisheries Department | Fisheries Officer | mikhail.amsterdam101@gmail.com |
| Seion Richardson | Fisheries Department | Fisheries Officer – ADRM focal point | seion_richardson2000@yahoo.com |
| Dwight Walrond | Guyana Livestock Development Authority | Deputy Chief Executive Officer | tshalia_1@yahoo.com |
| Donessa David | Hydromet Service | Telecommunication Engineer/ performing duties as Specialist Meteorologist | agrodonessa@yahoo.com |
| Komallhand Dhiram | Hydromet Service | Agronomist | kdhiram2015@gmail.com garuin.cummings@gmail.com |
| Jason Chacon | UNDP | Project Associate | Jason.chacon@undp.org |
| Chika Ohashi | UNDP | Programme Analyst | chika.ohashi@undp.org |
| Angela Alleyne | FAO | Assistant Representative | Angela.Alleyne@fao.org |
| Shabnam Mallick | UNDP | Deputy Resident Representative | shabnam.mallick@undp.org |
| Dr. Jean David | Ministry of Agriculture | Focal Point of ADRM/ Agricultural Diversification Specialist | jeanldavid@yahoo.com |